**文藻外語大學**

Wenzao Ursuline University of Languages

**教師製作遠距課程教材申請表**

Application for Producing E-Learning Courseware of Distance Courses

填表日期Date： 年(YY) 月(MM) 日(DD)

|  |  |
| --- | --- |
| 申請人姓名Applicant Name |  |
| 課程名稱Course Title |  |
| 課程學分數Credits |  | 開課期間Course Type | □ 學年課 For Academic Year□ 學期課 For Academic Semester |
| 擬開設學制EducationSystem |

|  |  |
| --- | --- |
| 日間部 Day School □ 專科部 5-Year Junior College□ 二技部 2-Year College□ 四技部 4-Year College□ 研究所 Graduate School | 進修部 Division of Continuing Ed.□ 二技部2-Year College□ 四技部 4-Year College□ 研究所 Graduate School |

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| 擬開設年級Year Taught |  |
| 教師電子郵件帳號E-mail |  |
| 申請人簽章Signed by Applicant  |  |
| 系所（中心）主任簽章Signed by Chairperson of Department/Center |  |
| 院長簽章Signed by Dean of College |  |
| 教師發展中心簽章Signed by Center for Faculty Development |  |
| 教務處/進修部簽章Signed by Office of Academic Affairs/ Division of Continuing Education |  |

申請流程：申請人→系所（中心）主任→院長→教師發展中心→教務處/進修部→教師發展中心

Application procedure: Applicant→ Chairperson of Department/Center→Dean of College→Center for Faculty Development→Office of Academic Affairs/Division of Continuing Education→Center for Faculty Development.